

**FORM 22**  
**[ See Rule 81(4) ]**  
**Form of application for the grant of Residuary<sup>1</sup> Gratuity**  
**on the death of a pensioner**

(To be filled in separately by each applicant)

1. Name of the applicant ... ..
2. (i) Name of the guardian in case  
the applicant is a minor ... ..
- (ii) Date of birth of guardian ... ..
3. Name of the deceased pensioner ... ..
4. Office/Department/Ministry in  
which the deceased pensioner  
served last ... ..
5. Date of death of the pensioner ... ..
6. Date of retirement of the deceased  
pensioner ... ..
7. Amount of monthly \*pension  
(including ad hoc increase, if any)  
sanctioned to deceased pensioner ... ..
8. Amount of retirement gratuity  
received by the deceased pensioner ... ..
9. The amount of \*pension (including  
ad hoc increase, if any) drawn by  
the deceased till the date of death ... ..
10. If the deceased had commuted a  
portion of pension before his death,  
the commuted value of the pension ... ..
11. Total of items 8,9 and 10 ... ..
12. Amount of death gratuity equal to  
12 times of the emoluments ... ..
13. The amount of residuary gratuity  
claimed, i.e., the difference between  
the amount shown against items 12  
and 11 ... ..
14. Relationship of the applicant with  
the deceased pensioner ... ..
15. Date of birth of the applicant ... ..
16. Name of the Treasury or Sub-  
Treasury at which payment is  
desired ... ..
17. Full address of the applicant ... ..
18. Signature or thumb-impression of

the applicant (To be furnished in a ... ..  
separate sheet duly attested.\*\*)

19. Attested by :

Name	Full Address	Signature
(i) .....		

(ii).....

20. Witnesses

Name	Full Address	Signature
(i) .....		

(ii).....

Footnote : 1. If a retired Government servant in receipt of service gratuity or pension dies within five years from the date of his retirement from service including compulsory retirement as a penalty and the sums actually received by him at the time of his death on account of such gratuity or pension including ad hoc increase, if any, together with the death-cum-retirement gratuity and the commuted value of any portion of pension commuted by him are less than the amount equal to 12 times of his emoluments, a residuary gratuity equal to the deficiency becomes payable to the family.

\* When a Government servant has retired before earning a pension, the amount of service gratuity should be indicated.

\*\* Attestation should be done by two Gazetted Government servants or by two or more persons of respectability in the town, village or pargana in which the applicant resides.