APPLICATION FOR TRANSFER OF PDA

(To be submitted in QUADRUPLICATE to the present PDA)

PART – I

To

The ,

………………….

Sir,

I opt to draw my pension through ……………………………………………………… (Name of Pension Disbursement Authority) and give below necessary particulars to enable you to make arrangement in this regard.

PARTICULARS OF PENSIONER:

Name in Block letters
PPO No.
H.O./PS/TS No. (allotted by PDA)
Present Address

PARTICULARS OF PDA/PSB TO WHICH TRANSFER DESIRED:

Name of DPDO/PSB …………………………………………

Branch of Public Sector Bank where payment desired: …………………………

Bank Account No. to which pension is to be credited. (Not 'Joint' or "either or survival' A/C): …………………………………………………………………….

Three specimen signatures of pensioner :

_____   _____   _____

Yours faithfully,

PART II   FOR USE IN TRANSFERER OFFICE

Forwarded to

No. …………………………….

Date …………………………

The ………………………..

………………………….

The following pension documents in respect of Shri / Smt. ………………………………………………… for pension/family pension sanctioned vide P.C.D.A.(P), Allahabad/ C.D.A.(NAVY), Mumbai/D.C.D.A.(AF) PPO No. ………………………………… are sent herewith :-

- Pension Payment Order Nos. ……………………………………………………………………
  (Original & Corr. PPOs)   …………………………………………………………………
- Photographs / identification documents / Descriptive Roll.
- Extract of Check Register with drawl if any.
- Pension Certificate
- P.C. File of the pensioner containing …….. pages.

The pensioner has been paid pension for the period up to the month of …………………………(in words & figure both). Pension due from the month of ……………………… (in words & figure both) is to be arranged.

The pensioner has been identified on …………….. by this office.

Please acknowledge receipt.

SIGNATURE OF PDA WITH SEAL

NOTE :   (One copy of the application may be retained by the transferer office and remaining 3 copies be forwarded to the transferee office).

PART III   FOR USE IN TRANSFEREE OFFICE

Shri/Smt. ………………………………………………………………………… has been taken on our pension strength. Pension commenced by this office from the month of ………….…………….(in words & figures both) . He/She has been allotted HO/PS/TS/SB A/C No. ………………… of this DPDO/Bank.

NOTE : 1. One copy may be returned to the transferer PDA duly completed for his record.

One copy may be sent to P.C.D.A.(P), Allahabad.

Third copy may be retained as Office copy.

NO. …………………..

DATED ………………

TO/DPDO/BANK

Returned to :   The D.P.D.O.,

……………………..

Copy to :   P.C.D.A.(P), Allahabad.

TO/DPDO/BANK